

# Hertford & Ware Deanery Synod

Our vision is to see flourishing, Christ-centred communities inspiring people of all ages and backgrounds to discover God, grow in their relationship with Him and respond to His transforming love through serving others.

## Deanery Treasurer

### The Purpose of the Role

To keep the Deanery accounts and offer advice to the Deanery Synod and Deanery Leadership Team on the financial matters when required.

### Primary Responsibilities and Key Tasks

The Deanery Treasurer will:

- keep the Synod's accounts and relevant bank mandates up to date,
- pay agreed Deanery expenses where applicable (e.g. to Rural Dean, Assistant Rural Dean, Lay Chair or Synod speakers and host venues), and
- present accounts annually to the Synod.

The Deanery Treasurer's responsibilities also include:

- liaising with Diocesan Office about Diocesan funding for the Deanery
- oversight of Parish Share contributions from parishes in the Deanery, following up any shortfalls shown on monthly reports (with the support of the Rural Dean and Lay Chair) and keeping the Deanery Synod informed of progress and trends in Parish Share collection
- involvement with PCC Treasurers and the Deanery Leadership Team in the triennial review of Parish Share contributions
- offering advice to the Synod and Leadership Team on financial aspects of future plans and initiatives, and
- helping to ensure any Deanery initiatives requiring funding are supported appropriately.

### In relation to the Deanery Synod Standing Committee and other officers

The Deanery Synod Treasurer is an *ex officio* member of the Deanery Synod Standing Committee. S/he will have a key role in the administration of this committee as it carries out its functions.

# Hertford & Ware Deanery Synod

Our vision is to see flourishing, Christ-centred communities inspiring people of all ages and backgrounds to discover God, grow in their relationship with Him and respond to His transforming love through serving others.

## Deanery Treasurer

### Requirements

The role of Deanery Synod Treasurer requires the holder to be financially literate, computer literate and ideally, a computer owner.

Because of the need to present information to the Synod, the post holder will need to be a good communicator who is comfortable with public speaking.

The Deanery Synod Treasurer must support the Deanery Vision.

The term of office is to the next Synod elections.

### Additional Note

In the future, there may be value in increasing the scope of this role to provide improved local support to PCC treasurers, e.g. as a source of information and advice on matters such as (but not limited to) the Parish Giving Scheme, sources of Grant Funding and good practice within PCC accounting, etc. None of this is part of the role at present, but as the Deanery vision is enacted, it may be appropriate to consider whether an enhanced role might be of value to the Deanery.